

MINUTES OF REGULAR MEETING  
WATERWOOD MUNICIPAL UTILITY DISTRICT NO.1

The Board of Directors of the Waterwood Municipal Utility District No.1 of San Jacinto County, Texas, met in regular session, open to the, at the Waterwood Improvement Association building, inside the District on Friday October 21, 2022. The roll was called of the duly constituted officers and members of the Board, to-wit:

Roy Knapp	President
Darrell Boeske	Vice President
John Dagleish	Secretary
Kevin Cook	Director
Donald Marshall	Director

**1. CALL TO ORDER AND WELCOME GUESTS**

Roy Knapp welcomed guests.

Board members were present were Roy Knapp, Kevin Cook, and Donnie Marshall, thus constituting a quorum. Also, present were, Marla Fink, Tony Bonaventure with Precision Utility, Karon Murff, David Beving, Betty Jo Horn, Melanie Cook, Mike Duffey, Cameron Snyder, James Jones, Jeff Measamer, Pat Zappa, Kris Eastham, and Anita Treadway. The meeting was called to order at 3:00 p.m.

**2. APPROVAL OF CONSENT AGENDA ITEMS**

**A. MINUTES OF THE REGULAR**

Donnie Marshall made a motion to approve the minutes from the September 16, 2022. Kevin Cook seconded the motion. The motion unanimously carried.

**B. FINANCIAL REPORT**

Anita Treadway gave her report.

Kevin Cook made a motion to approve the financial report. Donnie Marshall seconded the motion. The motion unanimously carried.

**C. PAYMENT OF BILLS**

Kevin Cook asked questions about out of district fees. A question about Steve Gill's right to have a tap was made since this is out of district. The district has been paying tax on the Home Depot account that is Precision's account. Precision needs to take a tax-exempt form with them when they get supplies for Waterwood MUD. Kevin Cook made a motion to approve the payment the bills, subject to Tony getting information on the Precision invoice. Donnie Marshall seconded the motion. The motion unanimously carried.

## **D. TAX COLLECTORS REPORT**

Anita Treadway gave the report.

Kevin Cook made a motion to accept the Tax Collector Report. Donnie Marshall seconded the motion. The motion unanimously carried.

## **3. DIRECTOR MATTERS**

### **A. Discuss the Budget**

Karon Murff gave the budget report. Kevin Cook motioned to accept the budget. He suggested to reduce the user fee and bring the net income to 0. Donnie Marshall seconded the motion. The motion unanimously carried. Karon will send an updated budget to MUD, WIA and John Kuhl.

### **B. Discussion of customer water bills and possible reduction**

A motion to allow Precision Utility to approve a one-time adjustment of the customers who requested the following accounts:

1. Mindy Ferguson requested an adjustment because of a broken sprinkler system. Kevin Cook moved not to normalize unless the customer comes to the Board with more information. Donnie Marshall seconded the motion. The motion carried unanimously.
2. Fred Grona said that his last bill had been extremely high (\$767). Normal bill runs \$80.00. JJ checked the meter reading, and it was correct. Kevin Cook asked if the meter had been calibrated and would like for JJ to test it. Kevin Cook made a motion to hold off until the meter is checked. Donnie Marshall seconded the motion. The motion carried unanimously.

Kevin Cook said to check with the Board BEFORE connecting any taps on FM 980.

### **D. Authorize appropriate action**

There needs to be a list made of the valves in order to be able to isolate areas when there are leaks. Also, maintenance needs to be done on all the valves.

## **4.. Operations & Maintenance**

### **A. Receive general report – Precision Utility**

Tony Bonaventure gave the maintenance and operation report.

There was discussion about the pump rental for the Attwood Lift station. ( the cost is \$3,330.65 a month) Kevin Cook said he knows a rental company that the MUD district may be able to get a better price with.

### **B. Authorize appropriate action**

The Board authorized Precision Utility to recommit to collecting the accounts that are delinquent. Donnie Marshall made a motion for Precision Utility to start collecting delinquent accounts. Kevin Cook seconded the motion. The motion carried unanimously.

The clean up of metal at the sewer plant was discussed. A motion to have it cleaned up was made by Kevin Cook and seconded by Donnie Marshall. The motion carried unanimously.

**5. CONSIDER OTHER MATTERS THAT MY COME BEFORE THE BOARD**

None

**6. PUBLIC COMMENTS**

Kris Eastham introduced himself. He is the County Liaison Officer for San Jacinto County from the Texas Division of Emergency Management and is now living in Waterwood. He discussed things he does in case of emergencies. He also helps with grants.

**7. ADJOURN**

Kevin Cook made a motion to adjourn. Donnie Marshall seconded the motion. The motion unanimously carried.

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John Dagleish, Secretary