MINUTES OF REGULAR MEETING

WATERWOOD MUNICIPAL UTILITY DISTRICT NO.1

The Board of Directors of the Waterwood Municipal Utility District No.1 of San Jacinto County, Texas, met in regular session, open to the, at the Waterwood Improvement Association building, inside the District on Friday, February 15, 2019. The roll was called of the duly constituted officers and members of the Board, to-wit:

Marty Cristofaro President

 Eric Cooper Vice President

 Al Goldsmith Secretary

 Lynn Spencer Director

 Roy Knapp Director

**1. CALL TO ORDER AND WELCOME GUESTS**

All Board members were present, except Lynn Spencer, thus constituting a quorum. Also, present were, Mike Brown, Todd Burr, Roy Aristizabal, Pat Zappa, Bob Lane, Kevin Cook, Melanie Cook and Anita Treadway. The meeting was called to order at 4:00p.m.

**2. APPROVAL OF CONSENT AGENDA ITEMS**

**A. MINUTES OF THE REGULAR MEETING**

Al Goldsmith moved to approve the minutes of the January 18, 2019 meeting. Roy Knapp seconded the motion to accept the minutes. The motion unanimously carried.

**B. MINUTES OF THE SPECIAL MEETING**

Eric Cooper moved to approve the minutes of the **S**pecial meeting held on February 1, 2019**.**

Roy Knapp seconded the motion to accept the minutes. The motion unanimously carried.

**C. FINANCIAL REPORT**

Al Goldsmith made a motion to approve the financial report. Eric Cooper seconded the motion. The motion unanimously carried.

**D. PAYMENT OF BILLS**

Eric Cooper made a motion to approve the payment of the bills. Al Goldsmith seconded the motion. The motion unanimously carried.

**E. TAX COLLECTOR REPORT**

Roy Knapp made a motion to accept the Tax Collector’s report. Al Goldsmith seconded the motion. The motion unanimously carried.

**3.DIRECTOR MATTERS**

A. Authorize Board President to sign SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT with Inframark;

Eric Cooper made a motion to authorize Marty Cristofaro to sign the Second Amendment to Professional Services Agreement with Inframark. Al Goldsmith seconded the motion. The motion carried unanimously.

B. Adopt Order Amending Utility Services Rates, Fees, and Conditions (Rate Order);

Todd Burr went through each change in the rate orders.

Water taps will be done by a certified operator. There will be no sewer tap fee, as the licensed plumber that is contracted with the builder or owner will do the plumbing to connect and Inframark will inspect the connections before the tap is covered. There will also be several inspections done by Inframark.

New taps will require that a clean out be put at the property line.

Also, a backflow will be needed at the meter on the customer side.

Late notices will be sent to owners that are past due. They must bring their account current by May 1st.

The new rate order for new construction was brought to motion. Eric Cooper made the motion and Roy Knapp seconded the motion. The motion carried unanimously.

C. Scott Galaway with TWDB – discuss Grants, etc.

Scott Galaway spoke about the different avenues in which the MUD district can apply for monies to begin improvements on the system.

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**4.OPERATORS & MAINTENANCE MATTERS**

A. Inframark Report

Michael Brown with Inframark gave his report.

B. Joyce Hubbard Report

Joyce gave her report.

The report included the following:

Generators of Houston costs for batteries and labor $586.00

The district will change from Simply Aquatics to Napco for a savings of approximately $11000 per year.

US Underwater will clean the bottom of ground water tank for $3,400 in March.

A bid of $2,400 to fix a manhole was made by 5T.

Joyce met with Rural Pipe about new meters.

A motion was made by Eric Cooper to approve funding for 3 of the items mentioned above.

Roy Knapp seconded the motion. The motion carried unanimously

**PUBLIC COMMENTS**

**5. ADJOURN**

Eric Cooper made a motion to adjourn. Roy Knapp seconded the motion. The motion unanimously carried.

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Al Goldsmith, Secretary