MINUTES OF THE

WATERWOOD MUNICIPAL UTILITY DISTRICT NO.1

July 19, 2024

The Board of Directors of the Waterwood Municipal Utility District No.1 of San Jacinto County, Texas, met in regular session, open to the, at the Waterwood Improvement Association building, inside the District on Friday July 19, 2024. The roll was called of the duly constituted officers and members of the Board, to-wit:

Roy Knapp President

Jeff Measamer Vice President

John Dagleish Secretary

Ed Kile Director

Donald Marshall Director

**Call to Order and Welcome Guests**

Board members present were Roy Knapp, John Dagleish, Jeffrey Measamer, and Donnie Marshall, thus constituting a quorum. Also, present were Juan Rojas, Dave Beving, Pat Zappa, Karon Murff, Adrian Rojos, Jacob Floyd, Cindy Beasley, Dannie Hubbard, Kris Eastham, Rudy Alvarez, Jamie Groskopf, Lisa Hayman, and Anita Treadway.

**1. Approval of Consent Agenda Items**

A. Minutes of the regular meeting of June 21, 2024.

Donnie Marshall made a motion to accept the minutes. John Dagleish seconded the motion.

The motion carried unanimously.

**B. Financial Report**

Karon Murff gave the financial report.

Jeffrey Measamer Me made a motion to approve the financial report. John Dagleish seconded the motion. The motion carried unanimously.

**C. Payment of Bills**

Roy Knapp discussed the Durus bypass pump that needed to be removed. The new pump should be removed by Thursday. John Dagleish told Juan Rojas that Emerald Estates billing has not been correct for 2 months.

Donnie Marshall made a motion to approve the payment of bills. John Dagleish seconded the motion. The motion carried unanimously.

**D. Tax Collector Report**

Anita Treadway gave the report.

Donnie Marshall made a motion to accept the Tax Collector Report. John Dagleish seconded the motion. The motion carried unanimously.

**2. Directors Matters**

A .Discussion and/or authorize any appropriate action.

1. Review and approval of HTS proposal for road repair to Wastewater Plant

Jacob Floyd, with Langford Engineering, requested approval for road repair to WWTP.

Donnie Marshall made a motion to approve the application affidavit, site certificate, and application of resolution. John Dagleish seconded the motion. The motion carried unanimously.

John Dagleish made a motion to approve HTS proposal. Jeffrey Measamer seconded the motion.

The motion carried unanimously.

Donnie Marshall made a motion to approve the B & D Excavating of Texas contract for the WWTP entrance road at the cost of $16,800.00. John Dagleish seconded the motion. The motion

carried unanimously.

1. Discussion for agenda for August meeting.

Roy Knapp discussed the August meeting and suggested the meeting be moved to August 23rd.

Jeffrey Measamer made a motion to move the meeting to the 23rd. John Dagleish seconded the motion. The motion carried unanimously.

1. Discussion of early notification system. Donnie Marshall

Donnie discussed the early notification system.

A motion was made by Donnie Marshall to add Jeffrey Measamer and Cindy Beasley to the website admin., so they can send out notifications. John Dagleish seconded the motion. The motion carried unanimously.

1. Discussion of Smart Meters. John Dagleish

John Dagleish discussed the cost of installing smart meters. Precision would install the meters.

Jeffrey Measamer made a motion to discuss this at the August meeting. He would like to get public feedback. John Dagleish seconded the motion. The motion carried unanimously.

1. Rate Order

There was discussion about the rate order.

They will be removing the $10.00 grinder pump fee. Customers who are paying this charge will be notified. A motion to notify all the customers who have grinder pumps that the MUD District will no longer maintain or service them was made by Jeffrey Measamer. John Dagleish seconded the motion. The motion carried unanimously. It was noted that there are some customers that one grinder pump services two homes.

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**3. Operations & Maintenance**

1. Receive general report – Precision Utility

Juan Rojas gave the Precision Utility report.

See below:

Action Items

1. Hurricane Beryl

a. Hurricane Beryl Debrief Report

b. Boil Water Notice to District

c. Boil Water Notice Certificate of Delivery 07/10/2024

d. Boil Water Rescind Notice Certificate of Delivery 07/12/2024

e. Boil Water Rescind Notice to District

f. Water Plant Take Down 07/16/2024

g. Boil Water Notice Certificate of Delivery 07/16/2024

h. Waterwood MUD No. 1 is currently under BWN issued due to check valve installation. Testing samples delivered on 07/17/2024. Awaiting results to rescind BWN. .

2. Rate Order Update

a. Rate Order Draft – July 2024

3. Meter Change Out

a. 24552 White Oak Ln

b. 30 Beth Cir

c. 24644 pools creak Dr

d. 26580 pools creek Dr

e. 26704 Knottywood Dr

f. 28700 gumwood Ct

g. 24629 Atwood PL

h. 24526 Birch Court

i. 26601 Orchid Court

j. 26625 Orchid CT

k. 26609 ORCHID CT

l. 26628 ORCHID CT

4. Delinquent List (To Be Added on Final)

5. Write Off List (To Be Added on Final)

6. Sample Bill (To Be Added on Final)

Magna Flow emptied the lift stations during the hurricane.

**4. Consider other matters that may come before the Board.**

Jamie Groskopf asked about a fee to properties that are vacant.

**5. Public Comments**

Lisa Hayman discussed giving the garbage service to the MUD district. The lawyers for WIA and MUD will need to talk to each other.

Jamie Groskopf discussed some roadwork/ drainage issue that WIA had paid for and are seeking reimbursement for the work done.

Rudy Alvarez asked about a fire hydrate that was repaired on LaJolla. He also said the meter readers are not putting lids back on and there are some broken at Fairway One.

Pat Zappa asked when Boil Water Notices are put out, could they put more at the black sign.

Dannie Hubbard discussed the meter at his home. There has been a problem with the readings for months. The readers are turning in the wrong readings, and they have been under reading the meter.

**6. Adjourn**

John Dagleish made a motion to adjourn. John Dagleish seconded the motion. The motion carried unanimously.

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John Dagleish, Secretary