

MINUTES OF REGULAR MEETING
WATERWOOD MUNICIPAL UTILITY DISTRICT NO.1

The Board of Directors of the Waterwood Municipal Utility District No.1 of San Jacinto County, Texas, met in regular session, open to the, at the Waterwood Improvement Association building, inside the District on Friday July 15, 2022. The roll was called of the duly constituted officers and members of the Board, to-wit:

Roy Knapp	President
Darrell Boeske	Vice President
John Dagleish	Secretary
Kevin Cook	Director
Donald Marshall	Director

1. CALL TO ORDER AND WELCOME GUESTS

Board members were present were Roy Knapp, Kevin Cook, John Dagleish, Darrell Boeske, and Donnie Marshall, thus constituting a quorum. Also, present were, Karon Murff, Mike Brown, Marla Fink, Tony Bonaventure with Precision Utility, Gina Peacock, Jack Cliff, David Bevins, James Schwebach, Lisa Hayman, and Anita Treadway. The meeting was called to order at 3:00 p.m.

2. APPROVAL OF CONSENT AGENDA ITEMS

A. MINUTES OF THE REGULAR

Kevin Cook made a motion to approve the minutes from the June 17, 2022, meeting. Darrell Boeske seconded the motion. The motion unanimously carried.

B. FINANCIAL REPORT

Karon Murff gave her report.

Darrell Boeske made a motion to approve the financial report. Kevin Cook seconded the motion. The motion unanimously carried.

C. PAYMENT OF BILLS

Darrell Boeske made a motion to approve the payment the bills. John Dagleish seconded the motion. The motion unanimously carried.

D. TAX COLLECTOR REPORT

Kevin Cook made a motion to accept the Tax Collector Report. Darrell Boeske seconded the motion. The motion unanimously carried.

3. DIRECTOR MATTERS

A. America Recovery Act Form

Roy Knapp reported that he will apply to the America Rescue Plan Funding for the MUD to receive \$100,000. Lisa Hayman will give him the American Disability Act lady's phone number. She also suggested that he send an email all the county commissioners. John Kuhl, the MUD district lawyer, said this is not a loan.

B. Discuss the protocols for setting the Tax Rates and Elections for September

There needs to be a 30-day public notification for the tax rate. Susan Demiany will send documents for this, and Anita Treadway will contact San Jacinto News Times to have it published.

There are 3 Board positions that will be expiring. The documents for election will be sent by Susan Demiany to be posted.

C. Discuss the auditor and the engagement letter for the auditor

There was discussion about the current auditor. Darrell Boeske made a motion to get a bid for next year. John Dagleish second the motion. The motion carried unanimously.

D. Welcome Precision Utility

The Board welcomed Precision Utility. Marla Fink will be their representative in the Waterwood office, located in the Palmer Real Estate office. It was reported that Precision Utility is still working with Inframark for the transition. Inframark will send one more invoice to MUD. Kevin Cook discussed the lift station pumps.

4. Operations & Maintenance

A. Receive general report – Inframark

Mike Brown gave the report from Inframark.

Mike said that there was a recent TCEQ inspection. There were a few things that needed to be addressed, but over all things were good. Patrick will send this information to Precision Utility. The Mauna Kea lift station needs cleaning. Also, there are a lift station maps that was given to Inframark when they came to work for MUD that will need to be given to Precision Utility.

5. CONSIDER OTHER MATTERS THAT MY COME BEFORE THE BOARD

John Dagleish discussed the emergency water contingency with Emerald Estates.

Anita Treadway asked the Board about the Durus bill for equipment rental for the Atwood lift station. The Board asked Tony (with Precision Utility) to look into different options with that rental.

5. PUBLIC COMMENTS

Jack Cliff is considering buying two lots on Shawnee and asked if he built on those two lots, would he have to pay two tap fees. The Board will contact John Kuhl to find out the legal interpretation of a tap. The sewer stub should be there already.

Kathy Samperi starts construction next week and needs to know about the variance document.

Roy Knapp will get with John Kuhl next week about this matter.

James Schwebach asked for relief on his last water bill. The leak at his house was under the slab and there was no way of knowing that. The water was turned off for two weeks for repair.

Kevin Cook made a motion to take the average of the previous 3 billings and normalize this bill.

Darrell Boeske second the motion. The motion carried unanimously

6. ADJOURN

Kevin Cook made a motion to adjourn. Darrell Boeske seconded the motion. The motion unanimously carried.

John Dagleish, Secretary