

MINUTES OF THE  
WATERWOOD MUNICIPAL UTILITY DISTRICT NO.1

April 17, 2026

The Board of Directors of the Waterwood Municipal Utility District No.1 of San Jacinto County, Texas, met in regular session, open to the, at the Waterwood Improvement Association building, inside the District on Friday April 17, 2026 . The roll was called of the duly constituted officers and members of the Board, to-wit:

Donnie Marshall	President
Jeff Measamer	Vice President
John Dagleish	Secretary
Ed Kile	Director
Roy Knapp	Director

**1. Call to Order and Welcome Guest**

Donnie Marshall called the meeting to order at 3:00p.m.

Board members present were Jeff Measamer, John Dagleish, Ed Kile, Roy Knapp, and Donnie Marshall, thus constituting a quorum. Also, present were Juan Rojas, Cindy Beasley, Lisa Hayman, Pat Zappa, Jamie Groskoft. David Ellis, Rob Davis, Carol McGee, Sue Kile, James Swabach and Anita Treadway.

**2. Approval of Consent Agenda Items**

**a. Minutes of the previous meeting**

- i. Approval minutes of March 20, 2026

John Dagleish made a motion to approve the minutes of the regular meeting. Roy Knapp seconded the motion. The motion carried unanimously.

- ii. Approve minutes of the March 4, 2026 special meeting

Jeff Measamer made a motion to approve the minutes of the special meeting. John Dagleish seconded the motion. The motion carried unanimously.

**b. Bookkeeping & Payments of Bills**

- i. There was no financial report.
- ii. Authorize payment of bills

Anita Treadway gave the report on payment of bills.

Jeff Measamer made a motion to approve the payment of bills. John Dagleish seconded the motion. The motion carried unanimously.

**b. Tax Collection matters**

- i. Approve tax receipt and disbursement report;

Anita Treadway gave the report.

Jeff Measamer made a motion to accept the Tax Collector Report. John Dagleish second motion. The motion carried unanimously.

### **3. Facilities and Project Matters:**

#### **a. Approve Drought Contingency Plan.**

The Drought Contingency Plan that the District has in place will be updated and the correct date will be added by Juan Rojas. Jeff Measamer made a motion to approve the Drought Contingency Plan. Roy Knapp seconded the motion. The motion carried unanimously.

John Dagleish made a motion to pay one third part of the bill with San Jacinto County and WIA up to \$2446.00. Roy Knapp seconded the motion. The motion carried unanimously.

#### **c. Firefighting Services – Voluntary Contributions**

##### **i. Receive comments from Pat Zappa, Rob Davis, Dave Ellis and Waterwood Fire & Rescue;**

Pat Zappa spoke about the voluntary donation that is now collected on the water billing being sent to ESD2. She wants the money sent directly to Waterwood VFD (Waterwood Fire & Rescue) Jeff Measamer commended that the ESD2 was formed to help fund the Firefighting services in Waterwood.

Rob Davis said that he would like to thank the Board for helping.

Donnie Marshall asked Lisa Hayman about the forming of ESD2. She explained that part of forming the ESD2 was to have enough funding to have support for ESD2. By having the money from the donations, then that would be enough to help with support.

David Ellis, Treasurer of Waterwood Fire & Rescue, spoke about the need for ESD2 to reimburse them.

Lisa Hayman said that any tickets that are submitted are reimbursed to WWF&R. ESD2 also covers EMS.

Carol McGee told how Waterwood Fire & Rescue was formed.

Jamie Groskoft spoke about how and when the ESD2 was formed and funded.

Jeff Measamer commented on the cost to a homeowner in Waterwood for the ESD2.

Ed Kile said that there needs to be more fundraising for the fire department.

Roy Knapp said the MUD attorney said there needs to be a contract.

Roy Knapp made a motion to hold funds that are collected ( from donations on the water billings) until all legal documents between Waterwood Fire & Rescue and Waterwood MUD are presented to MUD. John Dagleish seconded the motion. Jeff Measamer opposed the motion. Roy Knapp voted for the motion. Ed Kile abstained and Donnie Marshall abstained.

### **4. Engineering & Project Matters;**

#### **a. Receive general engineering report;**

Jacob Floyd gave his report.

Manholes at the Villas;

There is root intrusion in manhole #2 and it needs to have a camera run in the 8” line to see what can be done. WWTS will be able to find out where the roots are. They can auger and televise the lines for \$4,767.33. A motion to allow WWTS to perform these services was made by Roy Knapp. Ed Kile seconded the motion to determine the condition.

There is a blow off valve on Quail Street. It has been run over and is leaking between 3,000 to 5,000 gallons.

A motion to repair the blow off valve was made by Roy Knapp and seconded by John Dagleish. The motion carried unanimously.

Roy Knapp made a motion to sign the agreement for the FEMA payment. John Dagleish seconded the motion. The motion carried unanimously.

Jacob Floyd finished his report. Roy Knapp made a motion to accept Jacob's report as given. John Dagleish seconded the motion. The motion carried unanimously.

## **5. Operations & Maintenance Matters**

a. Receive operations and maintenance report– Precision Utility  
Juan Rojas gave the report from Precision Utility.

Action Items:

1. Bay View Circle Sewer Stoppage – On
  - a) 8" sewer line with roots and manhole with roots
  - b) Getting with Donnie and Jacob
2. Sewer Leak on Oakmont St – Repair Complete
3. Sewer Line Repair at Oak Tree St. – Complete
4. 2025 CCR Report – In Progress
5. 2026 Red Flag Rule
6. Back Flow RPZ Certificate – Complete
7. Flow Meter Certificate – Complete
8. 2026 WQD Homeland Security WWTP
9. TCEQ DCA 2026
10. Delinquent List
11. Payment Plan List
12. Write Off List
13. Sample Bill

A motion to accept the report and work orders was made by Roy Knapp. John Dagleish seconded the motion. The motion carried unanimously.

d. Authorize other appropriate action


A motion to normalize the bill for 26609 Primrose was made by Roy Knapp. John Dagleish seconded the motion. The motion carried unanimously.

## **6. Receive comments or questions from the public;**

None

## **7. Consider adjournment.**

Roy Knapp Measamer made a motion to adjourn. Jeff Measamer seconded the motion. The motion carried unanimously.

  
\_\_\_\_\_  
John Dagleish, Secretary

