

MINUTES OF THE
WATERWOOD MUNICIPAL UTILITY DISTRICT NO.1

October 18, 2024

The Board of Directors of the Waterwood Municipal Utility District No.1 of San Jacinto County, Texas, met in regular session, open to the, at the Waterwood Improvement Association building, inside the District on Friday October 18, 2024. The roll was called of the duly constituted officers and members of the Board, to-wit:

Roy Knapp	President
Jeff Measamer	Vice President
John Dagleish	Secretary
Ed Kile	Director
Donald Marshall	Director

1. Call to Order and Welcome Guest

Roy Knapp Called the meeting to order at 3:04.

Board members present were Roy Knapp, John Dagleish, Jeffrey Measamer, Ed Kile, and Donnie Marshall, thus constituting a quorum. Also, present were Juan Rojas, Dave Beving, Karon Murff, Cindy Beasley, Gina & Ed Cotter, Debbie & Larry Sims, Colton Harris, Chris Eastham, and Anita Treadway.

2. Approval of Consent Agenda Items

A. Minutes of the regular meeting of September 20, 2024.

Donnie Marshall made a motion to accept the minutes. John Dagleish seconded the motion. The motion carried unanimously.

B. Financial Report

Karon Murff gave the financial report.

Karon Murff said she would like to work on a Budget for Tax Account.

Jeff Measamer made a motion to approve the financial report. Ed Kile seconded the motion. The motion carried unanimously.

C. Payment of Bills

Anita Treadway gave the report on payment of bills.

Ed Kile made a motion to approve the payment of bills, Donnie Marshall seconded the motion. The motion carried unanimously.

The Board discussed the TRA final payment. Would TRA do a payment plan with MUD? Roy Knapp said he would send an email to them and ask.

John Dagleish made a motion to have Roy Knapp send an email to TRA. Jeff Measamer second the motion. The motion carried unanimously.

Ed Kile made a motion to approve the payment of bills, Donnie Marshall seconded the motion. The motion carried unanimously.

D. Tax Collector Report

Anita Treadway gave the report.

Donnie Marshall made a motion to accept the Tax Collector Report. John Dagleish seconded the motion. The motion carried unanimously.

3. Directors Matters

A. Discussion and/or authorize any appropriate action.

1. Discussion and approval of contract to fix Bass Boat Village drainage.

The Board listened to discussion about the repair. Jeff Measamer had met with George Russell about the drainage problem to let George know what needed to be done in order to fix the flooding problem. George asked to give him a weeks' notice before they start the repair. The job should be completed in 4 days. Ed Kile met with two companies who gave bids for this repair. Ed Kile committed that no other entities in Waterwood is or has helped. Bass Boat Village. Ed Kile made a motion to approve the bid of Briana's Water & Sewer Services. Briana's will do the repair and wait until January for payment. Jeff Measamer seconded the motion. The motion carried unanimously.

2. RECORDS MANAGEMENT MATTERS:

- a) Approve Order Amending Records Management Program;
- b) Approve Order Adopting Records Management Schedules and Policies;
- c) Authorize other appropriate action;

Donnie Marshall made a motion to table this until the next meeting. Ed Kile second the motion. The motion carried unanimously.

4. Operations & Maintenance

Jeff Measamer asked Juan about smart meters to lease.

- A. Receive general report – Precision Utility

Juan Rojas gave the Precision Utility report.

John Dagleish asked about the 400,000 gallons of water that are missing. Juan discussed this matter.

1. Waterwood MUD No. 1 Audit – Reports Issued

- a. All required reports were provided to Auditors for requested time frame.
- b. Violations that were not in our records has been requested.

2. Waterwood MUD No.1 Meter Change Out

- a. Will resume this month with a target of (20) Meters per month, then go back to 10 per month.

3. Emerald Estates/Waterwood MUD Water Sampling Results will be available by early next week.

4. Delinquent List and Sample Bill

Jeff Measamer made a motion to accept the Precision Utility report. Donnie Marshall seconded the motion. The motion carried unanimously.

5. Consider other matters that may come before the Board.

John Dagleish read the meter at Pot of Gold, but there are two other meters that cannot be read. Jeff Measamer made a motion to have Precision Utility send letters to these two customers about their meters informing them about fixing this problem. If they cannot get with the MUD district to solve this problem, then their service will be disconnected.

B. Authorize appropriate action.

Jeff Measamer made a motion to authorize Juan Rojas, with Precision Utility, to file for FEMA money. John Dagleish second the motion. The motion carried unanimously.

Roy Knapp discussed the Park Forest customer. The time period given to them to rectify the problem has passed. We need to check the tax records.

Cindy Beasley with Precision Utility had a customer request a reduction in their bill which was \$225.48 because of a leak. John Dagleish made a motion to normalize this customer's bill. Jeff Measamer seconded the motion. The motion carried unanimously.

6. Public Comments

David Beving asked about the status of the standby fees. Jeff Measamer said he is still gathering information about that.

Lisa Hayman addressed Ed Kile about his commit "that no other entities in Waterwood is or has helped Bass Boat Village". She explained that WIA has helped before. Ed Kile retracked his statement.

7. Adjourn

Donnie Marshall made a motion to adjourn. John Dagleish seconded the motion. The motion carried unanimously.

John Dagleish

John Dagleish, Secretary