**MINUTES OF REGULAR MEETING**

**WATERWOOD MUNICIPAL UTILITY DISTRICT NO.1**

The Board of Directors of the Waterwood Municipal Utility District No. 1 of

San Jacinto County, Texas, met in regular session, open to the public, at the Waterwood Improvement Association building, inside the District on Friday,

October 14, 2016. The roll was called of the duly constituted officers and members of the Board, to-wit:

 Richard Singletary President

 Marty Cristofaro Vice-President

 Lisa Aquero Secretary

 Eric Cooper Director

 Al Goldsmith Director

All Board member were present, with the exception of Lisa Aguero thus constituting a quorum. Also present were, Robert Metz, JoAnn Lewis, Rick and Teresa Brown, Jennifer Abraham, Brad Jacks, Lee Ashby, Greg Cagle, Joyce Hubbard, Dannie Hubbard, Bill Sory, Todd Burrer, Larry Jones, Allen Jenkins, Leroy Mensik and Anita Treadway.

**CALL TO ORDER**

 President Richard Singletary called the meeting to order at 4:00 p.m. and welcomed visitors.

**APPROVAL OF CONSENT AGENDA ITEMS**

**A**. Marty Cristofaro moved to approve the Minutes of the September 16, 2016

Al Goldsmith seconded the motion to accept the minutes. Motion unanimously carried.

**B**. Marty Cristofaro moved to approve the financial report. Eric Cooper seconded the motion, motion unanimously carried.

**C**. Al Goldsmith made a motion to approve the payment of the bills. Marty Cristofaro seconded the motion. Motion unanimously carried.

**D**. Marty Cristofaro made a motion to accept the Tax Collector’s report. Al Goldsmith seconded. Motion unanimously carried.

**SEVERN TRENT ENVIRONMENTAL SERVICES, INC. MUD CONTRACT**

Marty Cristofaro spoke about the maintenance and operations needing to be done to the whole system.

Todd Burrer spoke about the services that Severn Trent can provide to the MUD district. Questions were asked about costs, emergency service, weekend rates, who would be doing the reports and what fees, what about TCEQ inspections, boil water notices, etc. Teresa Brown told about the brown water at her home. Allen Jenkins said that there will be a flushing schedule for the system in order to take care of this issue. Todd Burrer will also get with the MUD engineer, Tim Langford, to get a SSO program done.

Marty Cristofaro will reply to Larry Clark about his bid for the MUD contract.

Marty Cristofaro made a motion to contract with Severn Trent for a one year contract with a 30 day termination notice. Al Goldsmith seconded the motion and the motion carried. The contract can be negotiated or amended. There was a question of when the contract will take effect. Joyce and Dannie Hubbard will begin helping with the transition immediately. Anita Treadway will add the new MUD district phone number to the bills. Severn Trent will be emailing their invoices.

1. Marty Cristofaro made a motion to have STES prepare the Assessment Report for the Waterwood MUD No.1 District. Al Goldsmith seconded the motion. Motion carried.

2. Marty Cristofaro made a motion to have STES prepare a Rate order study for the Waterwood MUD No.1 district. Al Goldsmith seconded the motion. Motion carried.

**Approval to replace WWTP Generator to satisfy TCEQ requirements**

Marty Cristofaro made a motion to get a new generator for the WWTP.

Eric Cooper seconded the motion. Motion unanimously carried.

**GENERAL MANAGER/OPERATOR REPORT**

Joyce Hubbard gave the report for the outside operations. See attached report.

**Election of Officers**

Richard Singletary resigned as President of the MUD board. Richard Singletary made a motion to elect Marty Cristofaro as president of the board. Eric Cooper seconded the motion. Motion carried. The Board will wait to fill the Vice President position.

**PUBLIC COMMENTS**

Lee Ashby asked about starting the $1.00 voluntary contribution to the VFD. This will be started in January and will be paid to the VFD on a quarterly base.

**ADJOURN**

Richard Singletary made a motion to adjourn. Eric Cooper seconded the motion and the motion carried.

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Lisa Aguero , Secretary