**MINUTES OF REGULAR MEETING**

**WATERWOOD MUNICIPAL UTILITY DISTRICT NO.1**

The Board of Directors of the Waterwood Municipal Utility District No. 1 of

San Jacinto County, Texas, met in regular session, open to the public, at the Waterwood Improvement Association building, inside the District on Friday,

February 17, 2017. The roll was called of the duly constituted officers and members of the Board, to-wit:

Marty Cristofaro President

Eric Cooper Secretary

Al Goldsmith Director

Lynn Spencer Director

All Board members were present, with the exception of Lynn Spencer thus constituting a quorum. Also present were, Robert Metz, Lee Ashby, Brad Jacks, Richard Singletary, Jennifer Abraham, Allen Jenkins, Pat Zappa and Anita Treadway.

**CALL TO ORDER**

Marty Cristofaro called the meeting to order at 4:00 p.m. and welcomed visitors.

**APPROVAL OF CONSENT AGENDA ITEMS**

**A**. Al Goldsmith moved to approve the Minutes of the January 20, 2017 meeting and the February 4, 2017 special meeting.

Lynn Spencer seconded the motion to accept the minutes. The motion unanimously carried.

**B**. The financial report was tabled.

**C**. Eric Cooper made a motion to approve the payment of the bills. Al Goldsmith seconded the motion. The motion unanimously carried. (Richard Singletary made mention that the Generator payments could be made out of the Bond fund)

**D**. Al Goldsmith made a motion to accept the Tax Collector’s report. Eric Cooper seconded. The motion unanimously carried.

**DIRECTOR MATTERS**

**a**. **Appoint a new director**

A motion was made by Al Goldsmith to nominate Roy Knapp as a new director.

Eric Cooper seconded the motion. The motion unanimously carried.

**b**. **Approve the Sworn Statement and Oaths of new Director**.

Eric Cooper made a motion to approve the Sworn Statement and Oath of the new Director. Al Goldsmith seconded the motion. The motion unanimously carried.

**c**. **Reorganize the Board**

Officers are as follows:

Marty Cristofaro, President

Eric Cooper, Vice President

Al Goldsmith, Secretary (see B. below)

**d**. **Approve execution and filing of District Registration Form**

This is to be tabled to the next meeting.

**B. ELECT A NEW SECRETARY**

A motion was made by Eric Cooper to appoint Al Goldsmith as Secretary. Roy Knapp seconded the motion. The motion unanimously carried.

**C. AUTHORIZE THE PRESIDENT OF THE MUD BOARD TO NEGOTIATE AND EXECUTE A NEW RAW WATER AGREEMENT WITH TRA**

A motion was made by Eric Cooper to have Marty Cristofaro negotiate and execute a new raw water agreement with TRA. Roy Knapp seconded the motion. The motion carried.

Marty Cristofaro has spoken with Mark Waters at TRA.

**5. APPROVE A LETTER TO CUSTOMERS EXPLAINING THE VOLUNTARY DONATION TO WWVFD.**

A letter will be sent out to all customers with their bills at this month.

Al Goldsmith made a motion to send the letter out to all customers. Eric Cooper seconded the motion. The motion carried unanimously.

**OPERATORS REPORT**

Allen Jenkins with Severn Trent gave the operators report. There are several items that need to be repaired/or replaced shown in the report. Four of the items were approved to be repaired or replaced.

**PUBLIC COMMENTS**

Lee Ashby gave Severn Trent the gallons used by the WWVFD and said the fire hydrant at BBV #317 is not working. Allen Jenkins will check on the meter at the WWVFD building.

Robert Metz talked about the fence at the surface water plant and the trash that is in that area. There are 3 trees to be cut down in the access clearing on Doral.

**ADJOURN**

Eric Cooper made a motion to adjourn the meeting. Al Goldsmith seconded the motion. The motion unanimously carried.

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Al Goldsmith, Secretary