

MINUTES OF REGULAR MEETING
WATERWOOD MUNICIPAL UTILITY DISTRICT NO.1

The Board of Directors of the Waterwood Municipal Utility District No.1 of San Jacinto County, Texas, met in regular session, open to the, at the Waterwood Improvement Association building, inside the District on Friday December 17 , 2021. The roll was called of the duly constituted officers and members of the Board, to-wit:

Roy Knapp	President
Darrell Boeske	Vice President
John Dagleish	Secretary
Kevin Cook	Director
Donald Marshall	Director

1. CALL TO ORDER AND WELCOME GUESTS

Board members were present were Roy Knapp, John Dagleish, Donnie Marshall, Kevin Cook and Darrell Boeske, thus constituting a quorum. Also, present were, David Bevins, Larry Maas, Joyce Hubbard, Pat Zappa, Marla Fink, Pamala & Syed Sultan, Greg Cagle, Rick Harlow, Anthony Lavallas, Jacob Floyd and Anita Treadway. The meeting was called to order at 3:00 p.m.

2. APPROVAL OF CONSENT AGENDA ITEMS

A. MINUTES OF THE REGULAR

Darrell Boeske made a motion to approve the minutes from the November 19, 2021, meeting, Donnie Marshall seconded the motion. The motion unanimously carried.

B. FINANCIAL REPORT

Darrell Boeske made a motion to approve the financial report. John Dagleish seconded the motion. The motion unanimously carried.

C. PAYMENT OF BILLS

Darrell Boeske made a motion to approve the payment of the necessary bills. Donnie Marshall seconded the motion. The motion unanimously carried.

D. TAX COLLECTOR REPORT

Darrell Boeske made a motion to accept the Tax Collector Report. John Dagleish seconded the motion. The motion unanimously carried.

3. DIRECTOR MATTERS

A. Approval of Karon Murff CPA

Darrell Boeske made a motion to hire Karon Murff on a monthly maintenance proposal that she had presented to the Board. John Dagleish seconded the motion. The motion carried unanimously.

B Sign Eminent Domain Resolution

Kevin Cook made a motion to sign the Eminent Domain Resolution. John Dagleish seconded the motion. The motion carried unanimously.

C. Conference call with Michael Others (Auditor)

Teleconference call with Michael Others.

There was discussion about the audit about the following:

Income or lack of income to the District

Deficit in M & O fund

Debt Service is in a great position

Need to set a budget

A management letter from the Auditor needs to be signed by the Board.

Darrell Boeske made a motion to accept the report from the auditor with a 10 day approval clause. John Dagleish seconded the motion. The motion carried unanimously.

D. Conference call with Loren Morales with RBC (MUD's financial advisor)

Loren gave his presentation of 2 proposals

The Districts' tax rate has not changed in the last 4 years.

Bonds were discussed.

Growth rate was discussed.

There was an agreement to look at the tax assessed value in the Fall.

Larry Maas, President of the WIA Board and Sam Butler met with the financial for WIA and told the MUD board about the money market interest rate and bond interest rates.

4. OPERATORS & MAINTENANCE MATTERS

A. Inframark Report

Joyce Hubbard, with Inframark, gave the monthly operations report.

Joyce discussed the following:

Fire hydrant survey is finished.

Attwood lift station had a major failure (3rd time it has failed)

Flowmeter meter needs to be replaced. The cost will be approximately \$6,400.

1. Submittal of Work Orders for approval

Manhole check needs to be done. Inframark will do that for \$125 per manhole.

Another company will do it for \$150.
Phase 3 needs to be completed.

B. Authorize appropriate action.

Darrell Boeske made a motion to complete Phase 3. John Dagleish second the motion. The motion carried unanimously.

Darrell Boeske made a motion to approve \$6,400 for the Bond account pending legal approval for the flow meter to be replaced. . John Dagleish second the motion. The motion carried unanimously.

Jacob Floyd with Langford Engineering said that the Emergency Preparedness Plan needs to be done by March. Darrell Boeske made a motion to get the EPP done. Donnie Marshall second the motion. The motion carried unanimously.

5. PUBLIC COMMENTS

Pam Sultan, who lives on Locust, asked about when the flush valve at her driveway will be moved. Kevin Cook made a motion to move the valve, not to exceed \$1,000, across the street. John Dagleish second the motion. The motion carried unanimously.

6. ADJOURN

Kevin Cook made a motion to adjourn. John Dagleish seconded the motion. The motion unanimously carried.

John Dagleish, Secretary