**MINUTES OF REGULAR MEETING**

**WATERWOOD MUNICIPAL UTILITY DISTRICT NO.1**

The Board of Directors of the Waterwood Municipal Utility District No. 1 of

San Jacinto County, Texas, met in regular session, open to the public, at the Waterwood Improvement Association building, inside the District on Friday,

April 20, 2018. The roll was called of the duly constituted officers and members of the Board, to-wit:

 Marty Cristofaro President

 Eric Cooper Vice President

 Al Goldsmith Secretary

 Lynn Spencer Director

 Roy Knapp Director

**1. CALL TO ORDER AND WELCOME GUESTS**

All Board members were present except Roy Knapp, thus constituting a quorum. Also present were, Robert Metz, Allen Jenkins, Joyce Hubbard, Pat Nabors, Pat Zappa, Mike Brown, Michael Others and Anita Treadway. Marty Cristofaro called the meeting to order and welcomed visitors.

**2. APPROVAL OF CONSENT AGENDA ITEMS**

**A**. **MINUTES OF THE REGULAR MEETING**

Lynn Spencer moved to approve the minutes of the March 16, 2018 meeting.

Eric Cooper seconded the motion to accept the minutes. The motion unanimously carried.

**B**. **FINANCIAL REPORT**

Eric Cooper made a motion to accept the financial report. Al Goldsmith seconded the motion. The motion unanimously carried.

**C**. **PAYMENT OF BILLS**

 Lynn Spencer made a motion to approve the payment of the bills. Eric Cooper seconded the motion. The motion unanimously carried.

**D**. **TAX COLLECTOR REPORT**

Tax Collector report was tabled until the next meeting.

**3. Audit and Reporting Matters**

A. Approve audit for fiscal year ended September 30. 2016 and authorize execution of TCEQ annual filing affidavit;

Michael Others gave a report for the 2016 Audit.

Eric Cooper made a motion to approve the Audit for 2016. Al Goldsmith second the motion. Motion carried unanimously.

B. Authorize filing of Annual Report in accordance with District’s Continuing Disclosure of Information Agreement and as referenced by SEC Rule 15c2-12;

Lynn Spencer made a motion to approve the filing of the Annual Report. Eric Cooper seconded the motion. Motion carried unanimously.

 C. Adopt Order Evidencing Review of Investment Policy.

Eric Cooper made a motion to adopt the Order. Lynn Spencer seconded the motion. Motion carried unanimously.

 D. Adopt Order Adopting List of Qualified Brokers

Lynn Spencer made a motion to adopt a list of qualified brokers. Al Goldsmith seconded the motion. The motion carried unanimously.

 E. Consider hiring auditor to conduct audit for fiscal year ended

 September 30, 2017 (McCall Gibson)

Eric Cooper made a motion to hire the auditor (McCall Gibson) for the 2017 audit.

Lynn Spencer seconded the motion. The motion carried unanimously.

F. Authorize preparation of Annual Report in accordance with District’s Continuing Disclosure of Information Agreement and as referenced by SEC Rule 15c2-12;

Lynn Spencer made a motion to authorize preparation on the Annual report. Al Goldsmith seconded the motion. The motion carried unanimously.

**3. DIRECTOR MATTERS**

A. Review and if acceptable, approve maintenance agreement with Generators of Houston for maintenance on MUD generators.

Joyce Hubbard gave a review about the maintenance for the generators. Joyce will sign the agreement. Al Goldsmith made a motion to approve the maintenance agreement. Eric Cooper seconded the motion. Motion carried unanimously.

B. Recommend awarding maintenance contract on rotating equipment to Inframark.

This will be tabled until the next meeting.

 **5. OPERATORS REPORT**

Allen Jenkins with Inframark gave the operators report.

Allen spoke about the smoke testing that needs to be done and the manhole survey. Joyce Hubbard will help with letting the customers know about smoke testing. Eric Cooper made a motion to do the manhole survey/ repair and the smoke testing Phase 1. Lynn Spencer seconded the motion. The motion unanimously carried.

Joyce Hubbard gave her report. Lynn Spencer made a motion to accept the report. Al Goldsmith seconded the motion. The motion unanimously carried.

Robert Metz gave his report. Lynn Spencer made a motion to accept the report. Al Goldsmith seconded the motion. The motion carried unanimously.

**6. PUBLIC COMMENTS**

Pat asked when the drive will be fixed at her house. The MUD district will have Street Bros. out.

**7. ADJOURN**

 Al Goldsmith made a motion to adjourn. Eric Cooper seconded the motion. The motion unanimously carried.

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Al Goldsmith, Secretary