

MINUTES OF THE  
WATERWOOD MUNICIPAL UTILITY DISTRICT NO.1

The Board of Directors of the Waterwood Municipal Utility District No.1 of San Jacinto County, Texas, met in regular session, open to the, at the Waterwood Improvement Association building, inside the District on Friday January 19, 2024. The roll was called of the duly constituted officers and members of the Board, to-wit:

Roy Knapp	President
Jeff Measamer	Vice President
John Dagleish	Secretary
Kevin Cook	Director
Donald Marshall	Director

**1. Call to Order and Welcome Guests**

Roy Knapp called the meeting order at 3:02p.m. Board members present were Roy Knapp, John Dagleish, Jeff Measamer, and Donnie Marshall, thus constituting a quorum. Also, present were Manny Vadmar, Carrie Siedel, Jamie Groskopf, Larry Maas, Dave Beving, Pat Zappa, Karon Murff, Kris Eastham, Ed Kile and Anita Treadway.

**2. Approval of Consent Agenda Items**

A. Minutes of the regular meeting of December 15, 2023

Donnie Marshall made a motion to accept the minutes.

John Dagleish seconded the motion. The motion carried unanimously. A motion was made to approve the minutes of the Special Meeting minutes of January 5, 2024 with changes, was made by Donnie Marshall. John Dagleish seconded the motion. The motion carried unanimously.

**B. Financial Report**

The financial report was given.

Jeff Measamer made a motion to accept the financial reports. John Dagleish seconded the motion. The motion carried unanimously.

**C. Payment of Bills**

John Dagleish made a motion to approve the payment of the bills. Donnie Marshall seconded the motion. The motion carried unanimously.

**D. Tax Collector Report**

Anita Treadway gave the report.

John Dagleish made a motion to accept the Tax Collector Report. Donnie Marshall seconded the motion. The motion carried unanimously.

## **2. Directors Matters**

### **A. Appoint a new director**

Ed Kile introduced himself to the Board and guests. He has worked in ground water and wastewater plants in California. He is a new resident in Waterwood. Jeff Measamer made a motion to appoint Ed Kile as a director for Waterwood MUD Board. John Dagleish seconded the motion. The motion carried unanimously.

### **B. Emerald Estate update and discussion**

John Dagleish discussed the agreement between Emerald Estates water and Waterwood MUD. John Kuhl, the MUD District's lawyer, will modify this agreement.

### **C. Discussion and vote for increase of VFD donation**

The average donation to most VFD is \$3.00 per month. This is an optional donation that the MUD District adds to each water bill to help the VFD.

A motion to raise the amount of contribution to the VFD from \$1.00 per month to \$3.00 per month was made by Jeff Measamer. John Dagleish seconded the motion. The motion carried unanimously.

## **3. Operations & Maintenance**

### **A. Receive general report – Precision Utility**

Manny Vadmar gave the Precision Utility report.

#### **1. Winter Weather Freeze Update – 01/15/2024 -01/17/2024 Water Plant**

i. Chlorine feed system lines froze and broke, these lines have been replaced.

b. Other

i. No Major Main Breaks

ii. No water quality or low-pressure calls have been received. Some private line leak call outs have been received requesting water turn offs for repairs.

iii. Many residential water service turn off requests received prior to the winter weather. iv.

Precision Utility, LLC instituted an Emergency 24-hour on-call rotation including the Call Center, Operators, Electricians, Field Technicians, and Supervisors, from Monday to Wednesday. Please note: Precision will only dispatch crews if road conditions allow for safe travel.

2. Standby Fee Application - @1300 unimproved lots

a. Clarity Consulting Standby Application quote – Requested delayed due to freeze

3. Rate Order Workshop Request 1st Qtr. 2024 a. Main areas to address.

i. Definitions

ii. Increases to Tap rates and other additions to Rate Order

iii. Increase in Residential/Commercial Water/Sewer Tap and Inspections Fees.

iv. Emerald Estates

1. Water Agreement – Proposed

4. Mauna Kea Lift Station – The tree that was about to fall on the Lift Station has been removed. Debris has also been removed from the site.

5. 218 Bass Boat Village Water Tap leak. Bryana's has conducted repairs.

Fee Sections Water Connections - General Waterwood MUD No. 1 2024 Rate Order Workshop Board of Directors

- B. Discussion/Approval of new rate order  
Manny will have a draft of the new rate order by the February meeting.
- C. Authorize appropriate action.

**4. Consider other matters that may come before the Board.**

Roy Knapp discussed road repairs.

Donnie Marshall updated the Rhoden/Bernard easement dispute.

Donnie also updated the Board on the painting of fire hydrants. He has painted a few of them yellow. He will paint all of them yellow and stencil in red, the size of line for identification on larger hydrants.

Jamie Groskopf asked if 2 trucks would be able to feed off the same pumps. Donnie explained that it would not work because it would collapse the lines.

Roy Knapp at one point would like to reorganize the Board.

**5. Public Comments**

Kris Eastham talked about the ESD county wide.

**6. Adjourn**

Ed Kile made a motion to adjourn. John Dagleish seconded the motion. The motion carried unanimously.

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John Dagleish, Secretary